

## London South East Colleges Provider Access Policy

Responsible post holder	Deputy Principal Student Experience and Group Safeguarding
Approved by / on	21 <sup>st</sup> February 2024/ Senior Leadership Team
Next Review	February 2026
Publication Method	SharePoint and Website

## **Introduction**

This policy statement sets out London South East Colleges arrangements for managing the access of providers to the college for the purpose of giving them information about the provider's education or training offer. This complies with legal obligations outlined in Section 42B of the Education Act 1997

## **Student Entitlement**

All students have access to a qualified adviser who can offer them impartial advice and guidance, whatever their mode or duration of study.

In addition to this, students are entitled to:

- find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available after College;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships through events, presentations, group discussions and taster events; and
- understand how to make applications for the full range of further, higher academic and technical courses and apprenticeship/employment opportunities.

## **Management of provider access requests**

**Procedure:** A provider wishing to request access should contact the Careers Manager in the first instance (Sarah Stocking, Careers Manager, [sarah.stocking@lse.ac.uk](mailto:sarah.stocking@lse.ac.uk))

## **Opportunities for access:**

The college runs a varied careers programme which includes Careers Fairs, visiting guest speakers, along with curriculum and industry focussed events, visits and trips. The college strives to expand our network of employers, external institutions, training providers and alumni contacts to enrich our student experience. Please speak with Sarah Stocking to identify the most appropriate opportunity for you.

These provider encounters will be scheduled during the main college hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students

Careers Programme published on website: [Microsoft Word - Careers Programme 2023-2024.docx \(lse.ac.uk\)](#)

**Premises and facilities**

The college will make facilities available for discussions between the provider and students, as appropriate to the activity. It will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with a member of the careers team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave copies of their materials in hard-copy or electronic form. The college will share them with students through the careers advantage centres, learning resource centres and online student portals (list not exhaustive).

**Complaints:**

Any complaints with regards to provider access can be raised following the college complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)